

Psychological tests – Assessment class FAQ

Alliant -- Fresno & Sacramento Faculty

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How do students get test materials for assessment classes?

The Kauffman Library at the Fresno campus provides testing materials for use by assessment class students. The Sacramento library does the same for Sacramento classes. To see if the library has a particular test in its collection, check the online catalog at: <http://library.alliant.edu> and search by title. Attached is a listing of tests typically used in assessment classes and available in the library.

How does the library find out what will be needed each semester for assessment classes?

Prior to each semester the library asks the following information from each assessment class instructor. This information should be given to the library at least 1 month prior to the start of the semester to ensure that materials will be available by the start of the semester.

- The names of the tests that will be taught during the semester
- The number of administrations of each test that will be required per student
- The names of the assigned tests that will be scored via computer
 - We have computer scoring (Pearson's *QLocal* software, and PAR's *Rorschach Interpretation Assistance Program-RIAP*) available for the following:
 - MMPI-2
 - MMPI-A
 - MCMI-III
 - MACI
 - Rorschach

We pay for each QLocal report that is used; RIAP has unlimited usage.

- The test manuals that you will require the students to purchase
 - The library will help to coordinate this purchase.
 - Students will pay for the manuals; then they will be ordered.
 - It can take 2-3 weeks to receive these items.

How are test materials paid for?

Each student pays a per class assessment class fee which is meant to cover the cost of protocols/forms, computerized scoring, additional copies of tests needed, replacement costs for lost or damaged tests or test parts.

Can the library buy new tests?

Instructor who would like to teach a test that is not in the library's collection should contact the library to see if the purchase is possible.

How do students obtain the protocols/forms that are needed to administer and score a test?

Each student will be given a packet containing all protocols that will be needed for the semester, based on what the instructor has requested prior to the beginning of the semester. Student should check their packet as soon as they are received to make sure that they are complete. If not, students can come to the library to receive the missing protocols. It is illegal to photocopy protocols/test forms as they are copyrighted materials. Because of licensing, the library is contractually not allowed to sell protocols.

Is there any computer scoring available?

If an instructor requires computer scoring, the library will purchase the reports needed. In Fresno, students sign a class list to show that they have used a scoring report; when they are ready to print the report, they will alert circulation desk staff to provide access.

How do students check out tests?

Tests can be checked out from the library for a 2-day period. Overdue fines for late returns are \$10.00 per day, per item. Students are responsible for the physical integrity and security of any test checked out.