LINK+ is a single, searchable catalog for books, videos, DVDs, and other materials available in over 45+ participating academic and public libraries in California and Nevada. It allows Alliant students, faculty & staff members to request, though the LINK+ web page, an item not available at one of the Alliant libraries, but available at one of the other participating libraries, and to have that item delivered to their home library or “Pickup Anywhere” location for check out. Check LINK+ before filing out an interlibrary loan request or placing a hold on an Alliant book that is checked out.

Who can use LINK+?
LINK+ is available to currently enrolled students, faculty and staff members who have an active library account and 14-digit barcode issued from their home Alliant library. Contact Student Business Services if you need information on obtaining an Alliant Identification (ID) card. To activate your library account either bring your current ID card to the Circulation Desk at your home library or fill out the “barcode activation form” located on the library’s home page.

Why use LINK+?
The LINK+ system provides access to many more books than the ALLIANT library system can provide. If you need a particular book that Alliant does not own or if all available copies are checked out, you can see if another LINK+ library has the book.

Is it free?
Yes, unless you return a book late or lose or damage a book. Late fines are $1.00 per day per item. The replacement cost for lost or damaged books and media is $115.00.

Using the LINK+ from the Alliant Library catalog
It is possible to connect directly to the LINK+ catalog from the Alliant catalog. It is recommended that you always check the Alliant catalog first before searching the LINK+. If a circulating copy of an item is available at one of the Alliant campuses, you must request from that library first through the Alliant library web page. If the item is not available or is checked out, click on the “Try LINK+” button. If you do not find a match when clicking through from the Alliant catalog it is recommended that you redo the search directly in the LINK+ catalog. There may be other versions or editions.

How do I search the LINK+ directly?
2. Search by title, author, subject, etc.
3. Click on "# LINK+ libraries have this item" to check the status of the item.
4. If item is available click on "Request this item".
5. You will get a screen with the following question "With which institution are you affiliated?" Choose "Alliant Int’l Univ" from the pull down menu.
6. Type in your full name (as it appears on your ID card) and your 14-digit barcode or ID number.
7. You will need to select a “Pickup Location”. If you select your home library the item will be shipped there. If you live near a LINK+ library you can change the “Pickup Institution” to the item shipped to the library nearest you. Please be aware that materials from other Alliant libraries can only go to your home Alliant library.

8. Click on "Submit above information".

9. After you submit your first request to you are logged into LINK+. Remember to log out when finished.

How quickly will an item be available for pick up?

Requested items should be available for pickup at the circulation desk of your home library within 4-7 (no deliveries on the weekend). It is very important that the library has your correct email address (notices are sent more quickly by email) or home address (for print notices). You should always check the due dates and the status of your holds from the "My Library Account" link on the Alliant Library page. Enter your full name and 14-digit barcode or ID number in the appropriate boxes. Items that are ready for pickup should have the status "Ready for Pickup" or "LINK+ Rec’d". Pickup notices are sent at 6am the day after the item has been received.

How long will the library hold an item?

Items will be held for pick up for 10 days from the date the item was received in the library. Check your library account frequently to see if items have been received. If you are receiving your notices by email it is very important that you check it regularly. Pickup notices are a courtesy and occasionally are undeliverable or bounce back for various reasons including full mailboxes and spam protection software. Make sure your account accepts email from Alliant Libraries. Items will be sent back promptly after 10 days. If you can’t pickup before the 10 days is up please call the circulation supervisor to see if items can be held a little while longer.

How long can I check out items?

The loan period for books and some videos/DVDs is 21 days with one 14-day renewal if no other holds are placed on the item. The loan period for selected media is 7 days. No renewal is allowed for media selected for 7-day loan. These loan periods are different from Alliant’s loan period of 28 days for books and 7-days with renewals for media. The date due will be stamped on a book band or label on the item. It is very important that you do not remove the band or label from the LINK+ item. All items must be returned after 5 weeks (3 week original checkout and 2 week renewal). No further extensions are possible. If there is another copy of the item available you can try requesting it about a week before the due date.

How do I renew an item?

Renewals must be done through the Alliant Library’s web page using the "My Library Account". After selecting the item for renewal you might get the message "Checking item's availability at owning library". Please check back to find out if renewal request has been allowed." You must recheck your record to verify that the renewal was processed. If the item can’t be renewed you must return it to your home library or any “Pickup anywhere” location as soon as possible. The overdue fine for items returned after the due date is $1.00 per day per item. Please pay your fines at your home library as soon as possible.

Renewing too soon message?

If you try to renew your books too soon you will get a message saying it is not possible to renew at this time. It is recommended you renew around the time you get the courtesy notice (3 days before due date). Renewal date will be 14 days from the date you renew and not 14 days from the original due date.
What happens if I lose a book?

The replacement cost for lost or damaged books is $115.00

How many requests can I make?

Currently there is no limit on the number of requests.

How do I cancel a LINK+ request?

A LINK+ request can be cancelled in the “My Library Account” option under holds. If an item still has a “Requested” or “Available” status it may be cancelled. If the item is “In Transit” or “LINK+ Recv’d” the request may not be cancelled. If you have received a notice by email or mail for an item you no longer need please contact your home library so the item can be returned to the loaning library.

Can I visit other LINK+ libraries?

Some LINK+ libraries will allow walk-in visitors from other LINK+ libraries’ patrons (List of visiting libraries http://csul.iii.com/screens/help_visitingpatron.html). You must bring your library/I.D. card with the 14-digit barcode and your account needs to be current with no billed books or overdue fines.

For additional information about LINK+ check http://csul.iii.com/screens/help_requesting.html

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